

MY PASSPORT | Introducing Two-Step Verification





Two-Step Verification Overview

Two-Step Verification is a new feature in MyPassport that allows users to set up additional account verification methods. Currently, **these verification methods can be used when you forget your password**, but in the future, they will also be used as additional protection for accessing sensitive data and connecting to our applications from outside the WBA network.

Two-Step Verification Enrollment

From the MyPassport Dashboard, you can select the **Two-Step Verification** tile to start enrollment. There are currently 4 different verification methods that can be set up:






Add a Verification Method

-  **Text Message**
A one time passcode will be sent to your phone number Select
-  **Phone Call**
A phone call will be made to your phone number to receive a one time passcode. Select
-  **Email**
A one time passcode will be sent to your email Select
-  **Mobile App Push Notification**
A push notification will be sent to your PingID or MyPassport app on your mobile device. Select

- **Text Message** will send a onetime passcode to your mobile phone
- **Phone Call** will call your mobile or landline phone with a recording of a onetime passcode
- **Email** will send a onetime password to the email address of your choice
- **Mobile App Push Notification** will utilize the PingID application on your mobile phone (you will need to download the app from the App Store or Google Play)

Forgot Your Password

How would you like to verify your identity?

-  **Security Question**
Answer a question that only you know the answer to. Select
-  **Mobile 1**
A one time passcode will be sent to [111-222-3333] Select
-  **Phone Call**
A phone call will be made to your registered phone number to receive a one time passcode. Not Registered
-  **Email**
A one time passcode will be sent to your registered email id. Not Registered
-  **iPhone 7**
A push notification will be sent to your PingID or MyPassport app on your mobile device. [iPhone 7] Select

If you forget your OneID Password, you can now utilize Two-Step Verification to reset your password.

When utilizing the Forgot Your Password option within MyPassport, you will now be prompted to either answer your Security Question or use one of the verification methods that you have enrolled in.

If you have not enrolled in a specific verification method, the system will let you know that and will not allow you to use that method until you do enroll.

For More Information

For more detailed instructions on how to utilize Two-Step Verification or other features in MyPassport, and how to contact Information Security for requests, issues, or questions, visit the MyPassport & OneID Help Page at <http://security.walgreens.com> or via the Help link at <https://mypassport.walgreens.com>.